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The American International School-Salzburg is an independent, nonsectarian, non-denominational, private educational institution offering college-preparatory, secondary educational programming to students of any nationality between the ages of 12 and 19 who are accepted after completing the admissions process.

In its admissions decision, the AIS-Salzburg administration will try to establish a diverse student body representative of a wide variety of students from various backgrounds in order to emphasize our belief that diversity and understanding are essential elements in an international education. This is detailed in the AIS-Salzburg Equality & Diversity Policy.

The school will process applications in a timely way and maintain clear communication with the applicant and family. As a school in which English is the language of instruction, applications will be reviewed with the applicant's proficiency level in English as a fundamental criteria. Further criteria include:

- *the applicant's previous academic record and conclusions about the student's academic promise;*
- *evidence of plans to attend university programs following completion of secondary schooling;*
- *review of confidential recommendations received, and (4) evidence of agreement with the school's expectations, policies and procedures.*
- *level of maturity as recognized through application documentation and possible direct interview.*

The school reserves the right to deny admission or revoke a previous decision for admission if it is discovered that false information was provided the school through the admission process.

Thank you for your interest in the American International School-Salzburg. We look forward to getting to know you through your application.

- The AIS-Salzburg Admissions Team

Directions:

Please complete this form by filling in all requested information or data clearly and neatly and in English. If you would prefer to complete this form online, please use this link: [AIS-Salzburg Student Application Form](#)

Applicant Information

Full Name: _____

Date of Birth: / / Gender: _____
(Day) (Month) (Year)

Grade Level Applying For: 7 8 9 10 11 12 PG

Desired Enrollment Date: Start of School year (Sept.): Other:

Current School Name and Address:

Current School Email Address: _____

Current Grade Level: _____ Years of Enrollment: _____

Enrollment Status: Full-Boarder 5-Day Boarder Day Student

Primary Parent/Guardian Information:

Full Name: _____

Relationship to Student: _____

Occupation & Employer: _____

Contact Information:

Telephone Number: _____

Email Address: _____

Mailing Address: _____

Secondary Parent/Guardian Information (if applicable):

Full Name: _____

Relationship to Student: _____

Occupation & Employer: _____

Contact Information:

Telephone Number: _____

Email Address: _____

Mailing Address: _____

Custody Arrangements (if applicable):

Educational Representative Information

Note: By providing a representative's information and contacts to AIS-Salzburg, a binding commitment will be established for the period of enrollment.

Representative:

Name: _____

Organization: _____

Telephone Number: _____

Email Address: _____

Emergency Contact Information:

Name: _____ Relationship: _____ Contact #: _____

Academic and Extracurricular Background and Achievements

Previous Schools Attended:

Elementary/Primary School (grades 1 through 4, 5, or 6):

Name of School: _____

Dates Attended: _____ Grades Completed: _____

Name of School: _____

Dates Attended: _____ Grades Completed: _____

Middle/Junior High School (grades 5, 6 or 7 through 8):

Name of School: _____

Dates Attended: _____ Grades Completed: _____

Name of School: _____

Dates Attended: _____ Grades Completed: _____

Name of School: _____

Dates Attended: _____ Grades Completed: _____

High School (9th grade upwards):

Name of School: _____

Dates Attended: _____ Grades Completed: _____

Name of School: _____

Dates Attended: _____ Grades Completed: _____

Name of School: _____

Dates Attended: _____ Grades Completed: _____

Academic Achievements (Honors, Awards, etc., - please list and give details as necessary):

Extracurricular Activities (Sports, Music, Art, Clubs, etc.):

Leadership Roles (as applicable):

Community Service or Volunteer Experience:

Additional Information

Languages Spoken at Home: _____

Level of English Proficiency: A1 A2 B1 B2 C1 C2

(Please refer to the CEFR framework for reference [here](#).)

Other Language Spoken and Level: Language: _____ Level of Proficiency: _____

Language: _____ Level of Proficiency: _____

Language: _____ Level of Proficiency: _____

Language: _____ Level of Proficiency: _____

Special Skills or Talents: _____

References

Most-Recent or Present English Teacher: Name: _____ Email Address: _____

Most-Recent or Present Mathematics Teacher: Name: _____ Email Address: _____

Additional Reference: Name: _____ Relationship: _____ Email Address: _____

Personal Responses

Please respond to each of the three prompts below. If you need to use an additional sheet of paper, please attach.

Personal Prompt #1: Why do you wish to attend AIS-Salzburg?

Personal Prompt #2: What are your academic and personal goals for the next year?

Personal Prompt #3: What will your enrollment at AIS-Salzburg add to the school community?

Admissions Process

The American International School-Salzburg is an independent, nonsectarian, non-denominational, private educational institution offering college-preparatory, secondary educational programming to students of any nationality between the ages of 12 and 19 who are accepted after completing the admissions process.

In its admissions decisions, the AIS-Salzburg Admissions Team will try to establish a diverse student body representative of a wide variety of students from various backgrounds in order to emphasize our belief that diversity and understanding are essential elements in an international education. This is detailed in the AIS-Salzburg Equality and Diversity Policy (here).

AIS-Salzburg will process applications in a timely way and maintain clear communication with the applicant and family. As a school in which English is the language of instruction, applications will be reviewed with the applicant's English proficiency-level as a key criteria. Further criteria which guide admissions decisions include:

- the applicant's previous academic record and conclusions drawn about the student's academic promise,
- evidence of plans to attend university program following completion of secondary schooling,
- review of confidential recommendations received,
- evidence of agreement with the school's expectations, policies and requirements, and
- the level of maturity as recognized through application documentation and a personal interview.

A completed application includes the following:

1. Submission of an accurately-completed Student Application Form along with recent photo.
2. Payment of the application fee (€ 150.00)
3. Submission of up-to-date copies of original school transcripts and reports with translation (if necessary) which include the previous academic year for applicants for grades 7 through 9, and records representing any of the high school years (grades 9 through 12) for those applicants seeking enrollment at AIS-Salzburg in grades 10, 11, or 12, and complete high school transcripts with proof of diploma reception for all post-graduate applicants.
4. Submission of a copy of the applicant's current, valid passport photo page.
5. Submission of copies of any relevant visas or residency permits that are relevant to living and studying in Salzburg, Austria.
6. Reception of a confidential reference from the most-recent English and mathematics instructors.
7. A visit to the school, including interview with the applicant or an online visit with an Admissions Team member.

Once all of the following are received, the AIS-Salzburg Admissions Team will review and discuss the application. An admission decision, once made, will be communicated with the student and parents immediately afterwards. In some cases, the Admissions Team may request clarification, further information, or a language proficiency test either at the school or with a proctor.

AIS-Salzburg has a rolling admissions process and accepts and processes student applications at any time during the year.

For payment of the application fee, please transfer the amount to the AIS-Salzburg bank account in Salzburg:

The American International School-Salzburg
Raiffeisenverband Salzburg
Moosstrasse 13, A-5020 Salzburg, Austria
BIC: RVSAAT2S
IBAN: AT843500 0000 0814 504

Contacts

The American International School-Salzburg
 Moosstrasse 106, A-5020 Salzburg, Austria
 Email: admissions@ais-salzburg.at
 Web: www.ais-salzburg.at

Declaration and Signatures

By the signatures below, we hereby declare that all information provided the American International School-Salzburg in this application is accurate, true and fully representative of the student applicant's background, personal data and experiences. We understand that AIS-Salzburg reserves the right to deny admission, revoke a previous admission decision or terminate enrollment if it is discovered that false information was provided the school in the submission of any and all required application materials.

Further, we understand and agree, by our signatures, to allow the school to receive, process and store the information provided throughout the admission process in accordance with the General Data Protection Regulations within the European Union (2016/679) as well as grant permission to the AIS-Salzburg admissions team to contact any references listed on this application form.

Parent Name (printed): _____

Parent Signature: _____ Date: _____